

Venus Control Suite Multi-Account Access allows customers to access other VCS accounts from their own. This allows a single account the ability to create content across multiple individual accounts without sharing credentials/accounts.

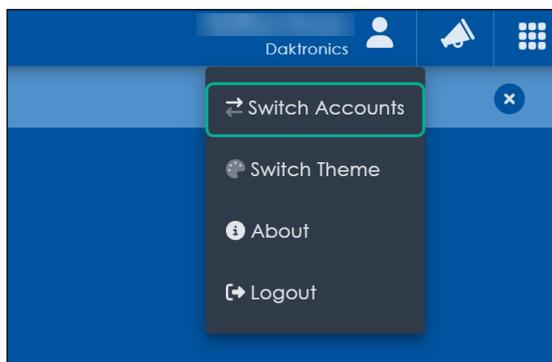
## Gaining Access

To gain access to another account requires written consent from the sharing account. This consent can be requested from the sharing account's admin.

## Switching Accounts

Once access is granted, follow these steps to switch into another account:

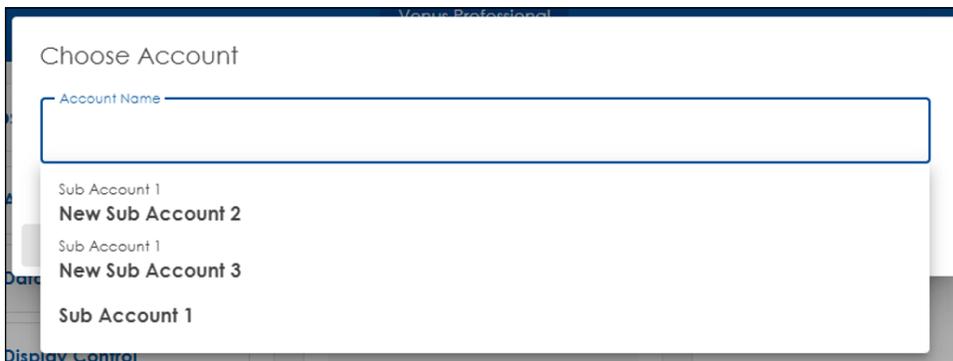
1. Login to VCS.
2. Select Account options from the top right. Refer to **Figure 1**.
3. Click **Switch Accounts**.



**Figure 1:** Switch Accounts

4. Select the account to access from the **Choose Account** menu. Refer to **Figure 2**.

**Note:** The list will only be populated by accounts that have given permission through Daktronics.



**Figure 2:** Choose Account

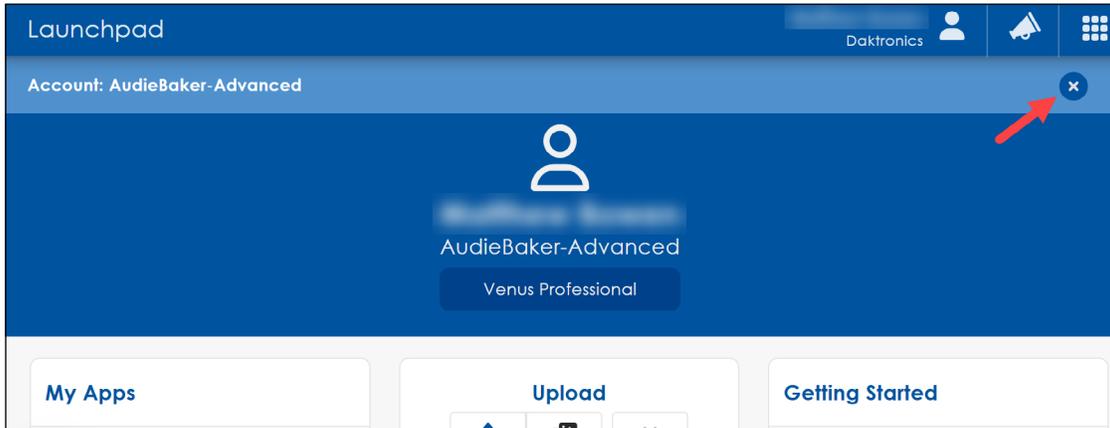
5. Once an account has been selected, the page will refresh with the new permission.

**Note:** The guest account gains all features of the parent except access to account management options. This allows the guest account to use all benefits of the parent account without needing the same level of subscription.

6. The refreshed page will now have access to all apps and features available to the shared account.

## Exiting the Shared Account

Once finished using the parent account, click the X in the upper right corner to exit and return to the original account. Refer to **Figure 3**. This can be done with as many accounts as are shared with the original.



**Figure 3:** Close Account