## **GoServicePro - Move Parts**

This process is completed by Service Partners in GoServicePro.

This article reviews the steps to move parts to different bins with truck inventory.

- 1. Access the Inventory bins from a Work Order **or** My Information under the My Work Service Workspace.
- 2. Click on the bin the part is currently stored in (BAD, GOOD, or MISSING).
- 3. Click the + signs to expand each section until you reach the part that needs to be moved.
- 4. Click to highlight the part line (do not click on the Site ID or Part Number hyperlinks).
- 5. Click on the Move Parts button in the ribbon to display the Move Parts window.

default 8, Work Order 658716-1																		
	Close Simestamps Time Sime Parts *				arts ×		Previous Next Close Item Item Form Summary											
Actions	Workflow	low Logging				Dispatch	Nav	vigation	1	Report	Actions	Actio	ns Te	ch Inventory				
Work Order 658716-1 a ASC-ABC123 _ GOOD																		
Work Order 658716-1 Details				Summary View								Detail View						
				1	Site II	D	Site Name			Location		Bin	Part Number	Revision	Description	Status	Good OH	
			Y															
			-	1	ASC-A	BC123	DAKTRON	ICS SE	RVICE	PARTNER	ASC-ABC	123						
			-	-							ASC-ABC	123	GOOD					
▲ Inventory				4	ASC-A	BC123	DAKTRONICS SERVICE PARTNER			ASC-ABC	123	GOOD	0P-5555-5555	00	MODULE	GOOD	5	
ASC-ABC123																		

- 6. Use the Receive To dropdown to specific the bin the part is being moved to:
  - GOOD
  - BAD
    - Reason = Manufacturing Defect
  - MISSING
    - Reason = Lost In Transit
- 7. Check mark the serial number.
- 8. Click the Save and Close button.

Move Parts														
Details														
CL	Current Bin GOOD													
Receive To MISSING														
Re	ason	Lost	In Transit	it 🔹										
Selected Parts														
	Part No.		Revision	Qty	Status	Warehouse	Location Bin							
Ÿ														
	0P-5555	-5555	00	5	GOOD	DAKTRONICS SERVICE PARTNER	ASC-ABC123 GOOD							
Serial Numbers														
		Seri	Serial Number											
Y														
		SPT	SPTest-4											
		Test	TestSerial-2											
		Test	TestSerial-3											
	TestSerial-4													
Save And Close Cancel														